

ORDER NO. 50/2020

OF THE RECTOR OF THE UNIVERSITY OF WARSAW

of 10 March 2020

on prevention of the spread of COVID-19 virus among the community of the University of Warsaw

Pursuant to § 36, section 1 of the Statute of The University of Warsaw (Monitor UW of 2019, item 190) and the Law of 2 March 2020 on special procedures related to the prevention, counteraction and battle against COVID-19, other infectious diseases and crisis situations caused by them (Dz. U. of 2020, item 374), it is hereby ordered as follows:

§ 1

1. Cancellation of open events such as conferences, symposiums, lectures, including courses of the Open University of the University of Warsaw, artistic performances and other meetings of this type organised by the University of Warsaw as well as events organised by external entities at the premises of the University of Warsaw.
2. Suspension of business travel abroad and participation in domestic conferences of employees, students, doctoral candidates and post-diploma learners of the University.
3. Suspension of arrivals of foreign guests to the University of Warsaw.
4. Suspension of accommodating new persons in student dormitories and other UW facilities and introduction of a ban on visits by external guests in these facilities. This does not apply to facilities providing hotel services on a commercial basis in the hotel part.
5. The rules defined in §1 apply until 30 April 2020 inclusive.

§ 2

1. Cancellation of lectures and classes for students, doctoral candidates and post-diploma learners, with the exception of classes conducted on-line.
2. A list of lectures and courses that will be conducted on-line starting from 23 March 2020 will be announced by the heads of academic units by 20 March 2020.
3. The University of Warsaw Library will be closed for readers.
4. The rules defined in §2 apply until 14 April 2020 inclusive.

§ 3

1. Students and doctoral candidates are obliged to immediately inform the head of the academic unit or the head of the doctoral school by phone and email about a suspected Coronavirus - caused disease or quarantine. The doctoral candidates of programmes conducted by the faculties and the learners of post-diploma studies shall inform the head of the organisational unit.
2. The heads mentioned in the section 1 are obliged to send this information to InfoCovid19@adm.uw.edu.pl without undue delay.

§ 4

1. Employees are obliged to immediately inform the head of the unit by phone and email about a suspected Coronavirus - caused disease or the fact of being quarantined.
2. The head of the unit is obliged to send information of employee's illness to InfoCovid19@adm.uw.edu.pl without undue delay.

3. In order to prevent the spread of COVID-19, the head of the unit may, on their own or at the request of the employee, order to carry out the work specified in the employment contract remotely, especially when:
 1. a suspicion that the employee is infected by Coronavirus as a result of a contact with a sick person or a person suspected of having Coronavirus exists;
 2. the employee has recently visited areas of Coronavirus spread;
 3. the employee's health condition deteriorated and symptoms characteristic of coronavirus infection occurred;
 4. in other cases specified in the recommendations of the Chief Sanitary Inspectorate.
4. The head of the unit agrees with the employee the scope and duration of the remote work. This period shall not exceed 14 days at a time.

§ 5

1. The recommendations of the Chief Sanitary Inspectorate regarding basic protective measures against the Coronavirus COVID-19 should be followed: <https://gis.gov.pl/aktualnosci/informacja-dla-uczeln-wyzszych-w-zwiazku-z-ryzykiem-zawleczenia-na-obszar-polski-nowego-koronawirusa-sars-cov-2/>
2. In the internal communication within the University, it is recommended to use e-mail correspondence and telephone contacts as well as reduce direct contacts.
3. The head of the organisational unit is obliged to:
 1. follow the announcements issued by the Chief Sanitary Inspectorate and the University of Warsaw on a daily basis;
 2. maintain contact with employees and supervise the effects of their remote work;
 3. regularly report about the situation in the unit to InfoCovid19@adm.uw.edu.pl.
4. The rules defined in §5 apply until 30 April 2020 inclusive.

§ 6

The Rector may make individual decisions in situations not specified in this order.

§ 7

The order enters into force on 11 March 2020.

Rector of the University of Warsaw: M. Pałys