

OPEN CALL FOR CANDIDATES FOR RECTOR POSITION

AT THE UNIVERSITY OF WARSAW

The University Council of the University of Warsaw advises the Rector and the Senate of the University of Warsaw and nominates candidates for the Rector position. To ensure transparency and good governance practices, the University Council announces an open call for candidates who are interested in the Rector position and meet the requirements.

ABOUT THE INSTITUTION

The University of Warsaw (UW), established in 1816, is the largest university in Poland and is a leading institution for research and higher education in the country. It belongs to the top 3% of universities in the world according to global rankings such as THE, QS and ARWU.

UW has over 45,000 students (including post-graduates). It offers over 100 programmes of Bachelor's and Master's studies in humanities, social, exact and natural sciences. 94% of graduates find employment within a year of obtaining degree (according to the monitoring of UW graduate careers).

UW employs over 7,300 staff including over 3,700 academics. The University carries out over 1,500 projects financed from national or international research grants.

ABOUT THE POSITION

The Rector of UW should:

- provide strategic vision, direction and executive leadership to ensure that UW is well positioned to meet its current and future challenges
- oversee and develop the initiatives of strategic importance to UW that were undertaken in recent years
- have a strong commitment to academic excellence, the student experience and social impact of UW
- be an effective and committed advocate of UW with governments at all levels and collaborate with different institutions within and outside Poland
- be a strong relationship builder, with the ability to develop partnerships and alliances with a broad range of internal and external stakeholders.

ABOUT THE CANDIDATE

The prospective candidate should:

- meet the conditions specified in § 30 of the Statute of UW
- have a proven track record of high-level scientific achievements

- have a proven track record of leadership and management of academic or research institution(s)
- have knowledge of current strategic and operation matters concerning UW
- have knowledge of the science and higher education system in Poland
- have a strategic vision for UW
- have a fluent command of Polish and English.

ABOUT THE APPLICATION

The application should include:

- CV
- candidate's statement on meeting the conditions specified in Article 30 of the Statute of the University of Warsaw
- short description of one high-level scientific achievement (up to one page)
- short strategic statement (up to one page)
- signed consent on personal data processing

Applications should be submitted to the University Council by email (university.council@uw.edu.pl) and will be treated confidentially.

The deadline for applications is: January 31, 2020.

ABOUT THE PROCESS

Information about the subsequent steps in the process of appointing candidates for position of the Rector by the University Council, can be found in resolution No. 5 of the University Council ([UW Monitor, item 403](#)).

According to Article 36 paragraph 3 of the [Electoral regulations](#) of the University of Warsaw, candidates nominated by the University Council are required to provide the written consent to stand for election and take the position if elected. The consent has to be submitted to the University Electoral Committee, within three days of the announcement of the outcomes of the indication vote.

According to the provisions of the law and the [Statute of the University of Warsaw](#), the Senate of the University of Warsaw shall issue an opinion on the candidates for position of the Rector nominated by the University Council and the Electoral College. Next, the Electoral College shall elect the Rector of the University, from amongst the candidates specified above.

INFORMATION ON PERSONAL DATA PROCESSING

Controller

Controller of your personal data processed in connection with the recruitment process is the University of Warsaw, ul. Krakowskie Przedmieście 26/28, 00-927 Warszawa.

Contact with the controller:

- by traditional mail at: University of Warsaw, ul. Krakowskie Przedmieście 26/28, 00-927 Warszawa;
- by phone: 22 55 20 355.

Data Protection Officer (DPO)

Controller has designated Data Protection Officer whom you may contact via email at iod@adm.uw.edu.pl. You may contact the DPO in all matters relating to your personal data processing by the University of Warsaw and the exercising of rights in relation to the processing of personal data.

The DPO, however, does not proceed other matters, like collecting documents and information to be provided by the candidates, giving explanations on the procedure of selecting candidates for the position of the Rector of the University of Warsaw.

Purpose and legal grounds of data processing

Personal data shall be processed for purposes of the procedure of selecting candidates for the position of the Rector of the University of Warsaw for the 2020-2024 term.

Your personal data shall be processed in the scope as indicated in the list of documents and information to be provided by the candidates by Article 18 paragraph 1 item 5 of the Act of 20 July 2018 – Law on Higher Education and Science (Journal of Laws 2018, item 1668, as amended) and Resolution No 5 of the University Council of the University of Warsaw of 18 December 2019 on the procedure of selecting candidates for the position of the Rector for the 2020-2024 term (Monitor UW 2019.403)¹ for the purposes of the procedure of selecting candidates for the position of the Rector for the 2020-2024 term², whereas other data³ shall be processed based on your consent which may take the following wording:

I agree to the processing of personal data provided in submitted documents by the University of Warsaw for realising the procedure of selecting candidates for the position of the Rector of the University of Warsaw for the 2020-2024 term.

If your documents include data as mentioned in Art. 9 section 1 of the GDPR (special categories of personal data), processing shall be possible upon your consent to processing such data⁴ which may take the following wording:

I agree to the processing of special categories of personal data, as mentioned in Art. 9 section 1 of the GDPR, provided in submitted documents by the University of Warsaw for realising the procedure of selecting candidates for the position of the Rector of the University of Warsaw for the 2020-2024 term.

¹ Art. 22¹ of the law of June 26, 1974 Labour Code (i.e. Journal of Laws 2019 item 1040 with subsequent changes);

² Art. 6 section 1 letter c and e of the Regulation of the European Parliament and the Council (EU) 2016/679 of April 27, 2016 on protection of individual persons with regard to the personal data processing and on the free flow of such data, and also repealing Directive 95/46/EC (general regulation on data protection) (Official Journal EU L 119 of 04.05.2016, page 1, with subsequent changes) (hereinafter as the GDPR);

³ Art. 6 section 1 letter a GDPR;

⁴ Art. 9 section 2 letter a GDPR;

You may revoke all such consents at any time by, for example, sending an email at university.council@uw.edu.pl

Be advised that the revocation of your consent does not affect legal compliance of processing which had been completed upon consent before its revocation.⁵

Data retention period

Your personal data collected in this recruitment process shall be stored over the period of 6 months from the date the procedure of selecting candidates for the position of the Rector of the University of Warsaw for the 2020-2024 term is completed.

Data recipients

Employees authorized by the Controller and other persons involved in the process of selecting the candidates for the position of the Rector of the University shall have access to your personal data.

Rights of the data subject

Under the GDPR data subjects have the following rights:

- *to access data and to receive copies of the actual data;*
- *to correct (rectify) your personal data;*
- *to restrict processing of personal data;*
- *to erase personal data, subject to provisions of Art. 17 section 3 of the GDPR;*
- *to file a claim with the President of the Personal Data Protection Office, if you believe data processing violates law.*

Information on the requirement to provide data

Providing your personal data in the scope resulting from public law and internal regulations of the University of Warsaw is necessary to participate in the procedure of selecting candidates for the position of the Rector of the University of Warsaw for the 2020-2024 term. Providing other personal data is voluntary.

⁵ Art. 7 section 3 GDPR;