

The University of Warsaw is looking for a candidate for the position of:

Coordinator of scientific activity in the field of digital humanities

The coordinator's responsibilities are as follows:

- Preparation, presentation for approval of the University of Warsaw's Rector, and implementation of the plan for the development of the scientific potential of the University of Warsaw in the field of digital humanities.
- Coordination and supervision of activities in the field of digital humanities within the emerging Digital Competence Centre of the University of Warsaw, including the development of a general university digital humanities platform, and coordination and supervision of research teams within this platform.
- Cooperation with the national coordinator (DARIAH PL) of Poland's participation in the DARIAH EU network.
- Coordination of research work of the University of Warsaw as part of a consortium applying for the Time Machine FET Flagship (<http://timemachineproject.eu/>)
- Acquiring prestigious national and international grants related to digital humanities.

The first task of the Coordinator of scientific activity in digital humanities at the University of Warsaw will be to develop a plan for integrating research activities in digital humanities, and to present a long-term vision and strategy for its development at the University of Warsaw.

We require the following of our candidates:

- hold at least a doctoral degree;
- have very good knowledge of English; knowledge of other foreign languages will be an additional advantage;
- have experience in managing Polish (e.g. National Programme for the Development of Humanities NPRH, or National Science Centre NCN) and/or European (e.g. ERC, FP7, Horizon 2020) projects in the field of digital humanities or related fields;
- be active in the national and/or international research community in the field of digital humanities;
- have knowledge of the methods, tools and standards used in research and projects

in the field of digital humanities.

Employment details will be agreed on an individual basis with the chosen candidate.

Applications, including a CV and a copy of a certificate confirming the knowledge of a foreign language - if the candidate holds such certificate - along with a statement of consent to the processing of personal data for the purposes necessary to carry out the recruitment process in accordance with the Act of 29 August 1997 on Personal Data Protection (unified text: Journal of Laws of 2016, item 922), should be sent in the pdf file format with the name and surname of the candidate in the file name, and the position to which the application refers, to the e-mail address: bsp25@adm.uw.edu.pl, with the following as the subject of the message: "Digital Humanities Coordinator", or sent by post to the following address: University of Warsaw – Office of Human Resources, Krakowskie Przedmieście 26/28, 00-927 Warsaw with the note "Digital Humanities Coordinator"

The University of Warsaw reserves the right to respond only to selected offers.

Application deadline: 45 days from the date of advertisement publication (for applications sent by post, the date of receipt by the UW is the deciding factor). Offers may be submitted in English.